

Hartwith cum Winsley Parish Council

Website: www.hartwithcumwinsleypc.co.uk

Locum Parish Clerk: Suzanne Smith

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To: All Hartwith cum Winsley Parish Councillors

You are summoned to attend the next meeting of Hartwith cum Winsley Parish Council to be held **Tuesday, 23rd April 2024** at 7.00 pm in Summerbridge Methodist Church, Main Street, Summerbridge HG3 4JH.

AGENDA

Public Statements (Maximum 15 minutes total) Members of the public are invited to address the Council on any matter over which it has power, for a maximum of 3 minutes. Those wishing to speak on an item which is on the Agenda will be invited to speak at the beginning of that item. Public addresses may be recorded.

1.	To receive apologies for absence
2.	To receive any Declarations of Interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary Interests and consideration of requests for dispensation
3.	To confirm the minutes of the Parish Council meeting dated 26 th March 2024.
4.	Clerk's Report To receive information on on-going matters, not covered elsewhere on the Agenda
5.	Chair's Report
6.	External Reports. North Yorkshire Council Dacre and Hartwith Playing Fields Association. Dacre and Hartwith Village Hall
7.	<i>Details of Planning Applications can be viewed on</i> https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area To receive the following planning applications: a) ZC24/01081/CLEUD - Application for a Certificate of Lawfulness for the existing vehicular ('southern') access and associated access track from Brimham Rocks Road to Brimham Hall Farm to provide southernly access to the farm holding including the farmhouse and associated agricultural buildings and the fields adjoining the access track. - Brimham Hall Livery Brimham Hall Farm Brimham Rocks Road Hartwith HG3 3HE. b) ZC24/01074/LB - Listed building consent applications for conversion, extensions and alterations of barns and former cottage to form 4no holiday accommodation units with reception, gym, spa room, guest shop, lap pool, laundry; including demolition and removal of non-listed farm buildings; 2 storey side extension to farm house; and detached workshop and stables building - Brimham Hall Livery Brimham Hall Farm Brimham Rocks Road Hartwith HG3 3HE. c) ZC24/01090/FUL - Planning application for change of use, conversion, extensions and alterations of barns and former cottage to form 4no holiday accommodation units with reception, gym, spa room, guest shop, lap pool, laundry; including demolition and removal of non-listed farm buildings; 2 storey side extension to farm house; detached workshop and stables building and associated parking and landscaping. - Brimham Hall Livery Brimham Hall Farm Brimham Rocks Road Hartwith HG3 3HE.

	<p>To note the following planning decisions by North Yorkshire Council (NYC):</p> <p>d) ZC24/00451/FUL - Single storey extension to house proposed jam, honey and cake production area - Oakmount Summerbridge Harrogate North Yorkshire HG3 4JS - GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.</p> <p>e) ZC24/00685/FUL - Erection of solar array - 4 no. rows of 15 no. solar panels on ground level mounting brackets - Acorn Wellness Ltd The Acorn Brimham Rocks Road Hartwith HG3 3HB - GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.</p> <p>f) ZC24/00754/FUL - Erection of single storey side extension and alterations to fenestration - Graffa House Kimberley House Farm Brimham Moor Road, Summerbridge Harrogate North Yorkshire HG3 4BF - REFUSE PLANNING PERMISSION</p> <p>g) ZC24/00680/TPO - Works to trees of Tree Preservation Order No. 02/1950 W10 - Reduce the extent of holly in the woodland by 50% - Knox Wood Old Coach Road Low Laithe - GRANT CONSENT SUBJECT TO CONDITIONS.</p>																																													
8.	<p>To receive updates and reports on Council Business and correspondence:</p> <p>a) Caretaker tasks.</p> <p>b) Streetlights – to consider any actions required.</p> <p>c) Drainage issues – to determine any further action needed.</p> <p>d) Hartwith Cum Winsley Website – email received regarding the future management of it.</p> <p>e) Co-option of new councillor.</p> <p>f) Recruitment of new clerk – to hear any updates/ make any decisions.</p> <p>g) Purchase of plants for Remembrance Garden and Dobson Top.</p> <p>h) D-Day 80th Anniversary – to hear an update on possible commemorations.</p> <p>i) Bus Shelter repairs and troughs update.</p> <p>j) Defibrillator and cabinet update.</p> <p>k) Parking problems in Summerbridge .</p>																																													
9.	<p>Finance</p> <p>9.1 To approve the following accounts for payment:</p> <table border="1" data-bbox="308 1072 1485 1458"> <thead> <tr> <th></th> <th></th> <th>Net</th> <th>VAT</th> <th>To Pay</th> </tr> </thead> <tbody> <tr> <td>9.1.1</td> <td>YLCA – Annual Membership subscription</td> <td>£446.00</td> <td>-</td> <td>£446.00</td> </tr> <tr> <td>9.1.2</td> <td>YLCA – Clerk vacancy advert</td> <td>£15.00</td> <td>-</td> <td>£15.00</td> </tr> <tr> <td>9.1.3</td> <td>T P Jones & Co LLP – payroll services</td> <td>£70.40</td> <td>£14.08</td> <td>£ 84.48</td> </tr> <tr> <td>9.1.4</td> <td>Richard Langley – caretaking</td> <td>£112.50</td> <td>-</td> <td>£112.50</td> </tr> <tr> <td>9.1.5</td> <td>Annual Contribution to Max Pullan Recreation Ground</td> <td>£500.00</td> <td>-</td> <td>£500.00</td> </tr> <tr> <td>9.1.6</td> <td>TPSL – security</td> <td>£38.33</td> <td>£7.66</td> <td>£45.99</td> </tr> <tr> <td>9.1.7</td> <td>Deb Life – defibrillator battery</td> <td>£279.00</td> <td>£55.80</td> <td>£334.80</td> </tr> <tr> <td>9.1.8</td> <td>Tom Watson - £10 refund mobile phone top-up</td> <td>£8.33</td> <td>£1.67</td> <td>£10.00</td> </tr> </tbody> </table> <p>9.2 To note the following receipts:</p> <p>9.2.1 Dacre Parish Council – 50% of net cost of King Charles III Bench - £292.35 cheque received</p> <p>9.2.2 VAT Refund - £1,750.24</p> <p>9.3 To receive accounts and a bank reconciliation to 31st March 2024.</p> <p>9.4 Review of Financial Risk Assessment.</p> <p>9.5 Review of Bank Mandate and to agree changes to be made.</p> <p>9.6 To appoint the internal auditor for 2023-24 and 2024-25.</p>			Net	VAT	To Pay	9.1.1	YLCA – Annual Membership subscription	£446.00	-	£446.00	9.1.2	YLCA – Clerk vacancy advert	£15.00	-	£15.00	9.1.3	T P Jones & Co LLP – payroll services	£70.40	£14.08	£ 84.48	9.1.4	Richard Langley – caretaking	£112.50	-	£112.50	9.1.5	Annual Contribution to Max Pullan Recreation Ground	£500.00	-	£500.00	9.1.6	TPSL – security	£38.33	£7.66	£45.99	9.1.7	Deb Life – defibrillator battery	£279.00	£55.80	£334.80	9.1.8	Tom Watson - £10 refund mobile phone top-up	£8.33	£1.67	£10.00
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10	<p>To receive new correspondence and decide upon action where necessary.</p> <p>10.1. New Settlement (Maltkiln) Development Plan Document was submitted to the Secretary of State for Levelling Up, Housing and Communities for Examination, along with supporting documents, on Wednesday 27 March 2024.</p> <p>10.2. Available S106 Commuted Sums for Open Spaces and Village Halls – email received from the community Assets and Engagement Manager at NYC. Note Hartwith cum Winsley does not have any.</p>																																													

	10.3. Parish Council Domains Helper Service – document outlining the benefits of councils owning a .gov. domain and of staff using a .gov email address – email received from the Team Support & member Liaison Officer at YLCA.
11.	Information Exchange
12.	To notify the clerk of matters for inclusion on the agenda for the next meeting.
13.	To agree the date for the next Council meeting.

Suzanne Smith (Locum Clerk to Hartwith cum Winsley Parish Council)